



GOVERNMENT OF JAMMU AND KASHMIR  
FINANCE DEPARTMENT  
Civil Secretariat, Srinagar/Jammu

V/S  
M. Anwar  
to all  
from the portal  
S/G.

**Subject: - Aadhar Based Biometric Identification and Skill Profiling of (CSLWs).**

*Reference: i. Government Order No. 126-F of 2016 dated 28.04.2016.  
ii. O.M. No A/106(94)-I-78 dated 05.09.2016.*

**CIRCULAR No: 02-F of 2017  
DATED: 15.06. 2017**

The progress of submission of relevant information regarding Casual, Seasonal Labours/Workers (CSLWs) by different departments was reviewed by the designated Committee to carry out Aadhar Based Biometric Identification and Skill Profiling of (CSLWs), headed by Chief Secretary in a meeting held on 14.06.2017. It was noted with concern that quite a large number of Departments have failed to furnish the relevant information by the last date fixed for online registration despite clear-cut instructions to have the entire process completed by 10<sup>th</sup> of May, 2017. However, in view of various representations received for extending the last date and taking note of the Cabinet decision dated 07.06.2017, it was decided to give one last opportunity to the Departments to register all eligible workers. To ensure that the entire process is completed in time and no eligible worker is left out from process of registration, the following decisions were taken:-

- (i) The last date for up-loading the information is extended to **15<sup>th</sup> July, 2017** and to furnish certified hard copies on the devised format to Finance Department by **31<sup>st</sup> of July, 2017** positively. It will be the exclusive responsibility of the concerned Administrative Secretaries to register all eligible CSLWs by or before the said date failing which it will be presumed that the Department has registered all the eligible CSLWs for the process and no further extension will be granted on this account. Neither any additional case will be entertained beyond the stipulated date.

- (ii) The cases of all the Casual Workers including Consolidated Workers of Transport Department, Consolidated Safaiwallas of Health and Medical Education Department and Casual Labourers of SKIMS shall be examined by the concerned departments and if found eligible will be allowed to up-load information of these workers under relevant category.
- (iii) All complaints received regarding bogus registration of Casual workers shall be forwarded to concerned Departments for verification of the complaints.
- (iv) A helpline shall be created to help offices facing difficulty in uploading relevant information. In case of such a difficulty, all concerned Departments shall contact **Sh. Shiv Gupta at 9419145146** for help. IT Secretary will personally monitor to ensure no technical difficulty is faced by any department.
- (v) Copy of this Circular shall be delivered in person to all the Administrative Secretaries to ensure personal supervision and monitoring by the concerned Administrative Secretaries.

All the Administrative Secretaries are as such, requested to ensure compliance in their Departments of the decisions taken above and have the entire process of identification of CSLWs invariably completed by the stipulated dates.

**Sd/-**  
**(Navin K. Choudhary), IAS,**  
Commissioner/Secretary to Government,  
Finance Department.

No: A/106(94)-I-150.

Dated: 15.06.2017.

**Copy to the:-**

1. Advocate General J&K High Court Srinagar/Jammu.
2. All Financial Commissioners.
3. Principal Accountant General, J&K Srinagar/ Jammu.
4. All Principal Secretaries to Government.
5. Principal Secretary to Hon'ble Chief Minister.
6. Principal Secretary to HE the Governor
7. Principal Resident Commissioner, 5-Prithvi Raj Road New, Delhi.
8. Chief Electoral Officer, J&K Jammu.
9. All Commissioner/Secretaries to Government.
10. Divisional Commissioner Kashmir/Jammu.
11. Chief Vigilance commissioner, J&K Srinagar.

12. Secretary to Chief Justice J&K High Courts Srinagar/Jammu.
13. Registrar General, J&K High Court Srinagar/Jammu.
14. Director General Funds organization J&K.
15. Director General Budget, J&K.
16. Director General Accounts & Treasuries, J&K.
17. Director Information J&K.
18. All Head of Departments/Managing Directors/ Chief Executive of State PSU's /Autonomous Bodies.
19. Secretary J&K Public Service Commission.
20. All District Development Commissioners.
21. Secretary, J&K Legislative Assembly/Legislative Council.
22. Director Finance, Principal Northern Zonal Accountancy Training Institute, Jammu.
23. Director Audit & Inspections
24. Director Accounts & Treasuries Srinagar/Jammu.
25. Principal Accountancy Training School Srinagar.
26. All Director Finance/Financial Advisors & CAO's.
27. Joint Director Funds Organization Srinagar/Jammu.
28. CAO, Irrigation & Flood Control Organization Srinagar/ Jammu.
29. All Treasury Officers.
30. General Manager, Government Press for publication in Government Gazette.
31. Director Local fund Audit & Pensions, J&K.
32. Private Secretary to Chief Secretary.
33. Private Secretary to Hon'ble Ministers/ Hon'ble Ministers of State for information of the Hon'ble Ministers.
34. All officers/Section officers of Finance Department.
35. President Non-Gazetted Employees Union Civil Secretariat Srinagar/ Jammu.
36. I/c Website, FD. ([www.jakfinance.nic.in](http://www.jakfinance.nic.in)).
37. I/c Website, GAD. ([www.jkgad.nic.in](http://www.jkgad.nic.in)).
38. Government order file (W2scs).



**(M. R Andrabi)**

Director (Codes),  
Finance Department.