



**Government of Jammu and Kashmir
Higher Education Department
Civil Secretariat, Jammu**

Subject: Online filing of APRs of Gazette I Officers-reg.

**Reference: General Administration Department Circular No: 53-
JK(GAD) of 2021 Dated: 09.12.2021**

Circular No: 02

Dated: 02.06.2022

The General Administration Department vide its Circular No: 53-JK(GAD) of 2021 Dated: 09.12.2021 regarding online filing of APRs of Gazetted officers in the Union Territory of Jammu and Kashmir had issued instructions regarding updating of CPIS records. Accordingly all the Drawing and Disbursing officers of Higher Education Department were impressed upon to ensure updation of the requisite information of all the gazetted officers on the web link <https://jkcpis.nic.in/> accessible to them. However, it has been observed that after a lapse of considerable time, data of all the Gazetted officers has not yet been filled up/updated.

Accordingly it is again impressed upon all the Drawing and Disbursing officers of the department to update the data of all Gazetted officers on the CPIS portal by June 10 positively. It is also clarified that filling up of the above data is a prerequisite to online submission of APRs. All concerned are also informed that in view of the decision to shift all APRs to electronic mode, no APRs for the year 2021-22 and beyond shall be accepted manually.

Pardeep Singh Chib (JKAS)

**Additional Secretary to the Government
Higher Education Department**

No : HED-Gen/128/2022-04-HED

Dated : 02-06-2022

Copy to the:

1. Director Colleges, Higher Education Department, J&K.
2. PS to Principal Secretary to the Government, Higher Education Department.
3. PS to Principal Secretary to the Government, General Administration Department.